



APPLICATION for ASSISTANCE
DISASTER RELIEF LOAN
PRIMARY PRODUCERS

CHECK LIST

To avoid any delay in the processing of your application, please complete the following checklist.

Have you included:

The last 3 years balance sheets and Financial Statements of your farm enterprise. (These include Profit and Loss Statements, Stock Trading account & Depreciation schedules)

The last 3 years individual Taxation Returns and a current listing of all Assets & Liabilities held by each: Individual Director(s)/Shareholder(s) of all companies.

Individual members of partnerships/Firm & Family Trusts

(Note: In each of the above, each Director/Shareholder etc. is to provide details including source of income, if they are not primarily dependent on the business for their livelihood).

(Taxation Assessment Notices are not acceptable)

Monthly Cash Flow Budget for next 12 months.

Have all questions been answered?

Is all financial information completed as required?

Have all parties (applicants) to the application signed the declaration?

2. DETAILS OF ASSISTANCE REQUIRED

| |
|---|
| What type of disaster relief assistance are you applying for? (Flood, bushfire etc.) |
| What was the DATE of the disaster? |

What is the amount of disaster relief assistance you will be applying for? \$ _____

| |
|--|
| Briefly describe how this natural disaster has affected your enterprise: |
| |
| |
| |
| |
| |

3. DETAIL ALL LOSSES SUSTAINED

| Date | Losses (Stock, plant, fixtures & fittings, damage to premises etc). | Pre-Disaster Value | Cost of Replacement | Insurance/ Compensation Received or Due |
|------|---|--------------------|---------------------|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

What is the estimated cost of losses to your enterprise? \$ _____

What is the estimated cost of repair to bring your enterprise back to pre-disaster level? \$ _____

| |
|--|
| Were any of the losses suffered covered by insurance? YES / NO |
| If YES give full details, including company. |
| |
| |
| |
| Name Of Agent: _____ Phone No: _____ Fax No: _____ |

| |
|--|
| What are your recovery plans in the short term (<i>next 6 -12 months</i>)? |
| |
| |
| |

| |
|---|
| What are your recovery plans in the longer term (<i>next 2 to 3 years</i>)? |
| |
| |
| |

| |
|--|
| What arrangements have you made with your bank, finance company and creditors? |
| |
| |
| |

4. DETAILS OF REAL ESTATE OFFERED AS SECURITY

It is most important that this information is completed accurately.

Total Area Held _____ (ha) Situated _____ kms North, South, East, West of _____

Local Government Area _____ LHPA _____

Please attach a copy of latest Council rate notice for each property

Property A

| | | | | |
|-------------------------|--------------------------------|-------------------------|---------------|-----------------|
| Property Address | | | | |
| Registered Proprietor/s | | | Area : (ha) | |
| Date Purchased | | Current Market Value \$ | | Amount Owing \$ |
| Title Reference | Plan Reference (DP No.) | Portion/ Lot No. | Parish | County |
| | | | | |
| | | | | |
| Deeds Held By:- | | | | |

Property B

| | | | | |
|-------------------------|--------------------------------|-------------------------|---------------|-----------------|
| Property Address | | | | |
| Registered Proprietor/s | | | Area: (ha) | |
| Date Purchased | | Current Market Value \$ | | Amount Owing \$ |
| Title Reference | Plan Reference (DP No.) | Portion/ Lot No. | Parish | County |
| | | | | |
| | | | | |
| Deeds Held By:- | | | | |

*****PLEASE STATE HOW YOU ARRIVED AT THE ABOVE PROPERTY(S) MARKET VALUE(S)*****

| |
|--|
| |
| |
| |

SHOULD FURTHER PROPERTY BE HELD PLEASE ENCLOSE A SEPARATE SHEET

5. DETAILS OF ALL WATER LICENCES ASSOCIATED WITH YOUR PROPERTIES

Please attach a copy of each Water Access Licence or Irrigation Corporation entitlement advice

| Water Access Licence (WAL) Number or Irrigation Corporation (IC) reference number | Number of Mega litres | Holders name(s) |
|--|------------------------------|------------------------|
| | | |
| | | |
| | | |
| | | |

| |
|--|
| Are any of your Water Access Licences or Irrigation Entitlements encumbered by way of mortgage or charge? |
| YES / NO |
| If so, provide full details: |
| |
| |

6. ENTERPRISES PROGRAM

| | Last 12 Months | | Next 12 Months from Application Date | | Normal Season Program | |
|---|----------------|-----------|--------------------------------------|-----------|-----------------------|-----------|
| | Ha. | Tonnes/Ha | Ha. | Tonnes/Ha | Ha. | Tonnes/Ha |
| CROPPING (wheat, oilseed, fruit, grapes, vegetables etc) | | | | | | |
| (Details) | - | | | | | |
| | - | | | | | |
| | - | | | | | |
| | - | | | | | |
| Total area under cultivation | | | | | | |

| WOOL | Number | \$ | Number | \$ | Number | \$ |
|----------------------|--------|----|--------|----|--------|----|
| Number of Bales sold | | | | | | |
| Average flock Micron | | | | | | |

| DAIRY | | | | | | |
|----------------------------|--|--|--|--|--|--|
| Number of Milkers | | | | | | |
| Ave. annual litre produced | | | | | | |

| LIVESTOCK TRADING | | Number | \$ | Number | \$ | Number | \$ |
|--------------------------|--------|--------|----|--------|----|--------|----|
| Sales | Cattle | | | | | | |
| | Sheep | | | | | | |
| | Pigs | | | | | | |
| | Other | | | | | | |
| Purchases | Cattle | | | | | | |
| | Sheep | | | | | | |
| | Pigs | | | | | | |
| | Other | | | | | | |

| LIVESTOCK NUMBERS | | No. of Head | | No. of Head | | No. of Head | |
|--------------------------|----------|-------------|--|-------------|--|-------------|--|
| Cattle | Breeders | | | | | | |
| | Heifers | | | | | | |
| | Steers | | | | | | |
| | Calves | | | | | | |
| | Bulls | | | | | | |
| Sheep | Ewes | | | | | | |
| | Wethers | | | | | | |
| | Hoggets | | | | | | |
| | Lambs | | | | | | |
| Other | - | | | | | | |
| | - | | | | | | |

7. MONTHLY CASH FLOW FOR THE NEXT 12 MONTHS FROM THE DATE OF THE DISASTER (Your own computerised schedule is preferable)

| Farm Income | Past12 Months | | | | | | | | | | | | | Total |
|---------------------------------|----------------------|--|--|--|--|--|--|--|--|--|--|--|--|--------------|
| Cattle sales | | | | | | | | | | | | | | |
| Sheep Sales | | | | | | | | | | | | | | |
| Wool | | | | | | | | | | | | | | |
| All Crop Income | | | | | | | | | | | | | | |
| Other | | | | | | | | | | | | | | |
| Rebates/Grants/Subsidies | | | | | | | | | | | | | | |
| All off farm income | | | | | | | | | | | | | | |
| Total Income | | | | | | | | | | | | | | |
| Farm Expenditure | | | | | | | | | | | | | | |
| Bank Interest & Charges | | | | | | | | | | | | | | |
| Crop Expenses | | | | | | | | | | | | | | |
| Electricity & Telephone | | | | | | | | | | | | | | |
| Fertilizer / Sprays | | | | | | | | | | | | | | |
| Fuel, Oil | | | | | | | | | | | | | | |
| Rates, land taxes | | | | | | | | | | | | | | |
| Repairs/Maintenance | | | | | | | | | | | | | | |
| Vehicle Rego / Insure | | | | | | | | | | | | | | |
| Other Operating Expenses | | | | | | | | | | | | | | |
| Sundry Expenses | | | | | | | | | | | | | | |
| Livestock Purchases | | | | | | | | | | | | | | |
| Drawings | | | | | | | | | | | | | | |
| Loan Repayments | | | | | | | | | | | | | | |
| Lease / HP instalments | | | | | | | | | | | | | | |
| Capital Purchases | | | | | | | | | | | | | | |
| Disaster Repairs | | | | | | | | | | | | | | |
| Total Expenditure | | | | | | | | | | | | | | |
| Surplus(Deficit) | | | | | | | | | | | | | | |
| Opening Bank Balance | | | | | | | | | | | | | | |
| Closing Bank Balance | | | | | | | | | | | | | | |

8. COMMITMENT STATEMENT

PART A

Enter information on *Overdraft, Commercial Bills, Credit Card facilities, Private or Family loans at call*

| Lender or Credit provider | Type O/d, credit card etc | Term | Interest Rate | Limit | Balance Owing | Review Date |
|------------------------------|------------------------------|------|------------------|-------|------------------|----------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| TOTAL | | | | | | |

PART B

Enter information on *Term Loans, Fixed Rate Loans, Investment, Private or Family loans*

NOTE ! Indicate if (1) interest is a variable (V) or fixed (F) rate and (2) if instalments are monthly (M)

half yearly (H) or annually (A)

| Lender | Term in Years | Type of Advance | Interest Rate | VorF | Install Period | Instalment Amount | Balance Owing | Expiry Date |
|--------|------------------|--------------------|------------------|------|-------------------|----------------------|------------------|----------------|
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| TOTAL | | | | | | | | |

PART C

Lease Arrangements

| Lease Company | Term in Years | Interest Rate | Install Period | Instalment Amount | Contract Amount | Balance Owing | Expiry Date |
|---------------|------------------|------------------|-------------------|----------------------|--------------------|------------------|-------------|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| TOTAL | | | | | | | |

PART D

Hire Purchase Agreements

| H/P Company | Term in Years | Interest Rate | Install Period | Instalment Amount | Contract Amount | Balance Owing | Expiry Date |
|-------------|------------------|------------------|-------------------|----------------------|--------------------|------------------|-------------|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| TOTAL | | | | | | | |

SUMMARY OF BORROWINGS

| | | Balance Owing | Annual Instalments |
|--------|-------|------------------|-----------------------|
| PART A | Total | | |
| PART B | Total | | |
| PART C | Total | | |
| PART D | Total | | |
| TOTAL | | | |

9. STATEMENT OF FINANCIAL POSITION OF ALL APPLICANTS

(If individual partners or directors hold assets or liabilities that are not shown below please provide a separate statement)

| Liabilities (Show present debts) | \$ | Assets (Show at present fair market value) | \$ |
|---------------------------------------|----|--|----|
| | | Farm Land(s) Held ** | |
| Total Borrowings (from previous page) | | Property Name - ha | |
| | | Property Name - ha | |
| | | Property Name - ha | |
| | | Property Name - ha | |
| | | **Exclude value of W.A.L detailed below** | |
| | | | |
| | | Water Access Licence(s) Held | |
| | | W.A.L No. Mgl | |
| | | W.A.L No. Mgl | |
| | | W.A.L No. Mgl | |
| Income / Land Tax | | | |
| | | Other Real Estate (Details) | |
| | | | |
| Crown Land Debt | | Livestock | |
| | | Type: No: | |
| | | Type: No: | |
| | | Type: No: | |
| | | Type: No: | |
| | | Type: No: | |
| Sundry Creditors | | | |
| | | Farm Plant & Machinery | |
| | | Motor Vehicles | |
| | | | |
| | | Cash at Bank (Exclude Farm Management Deposits) | |
| | | Farm Management Deposits | |
| | | | |
| | | Share Portfolio Held | |
| | | Co-Operative Shares | |
| | | | |
| | | Superannuation | |
| | | | |
| | | Grain Pools | |
| | | | |
| | | Produce on Hand (Saleable) | |
| TOTAL | | TOTAL | |

Have you ever been bankrupt, assigned a liquidator, or are there any unsatisfactory judgements against you in any court?

YES / NO

If YES give details

| | |
|--|--|
| | |
| | |
| | |
| | |
| | |

10. CONTACT DETAILS

| <u>Solicitor's Details</u> | | |
|----------------------------|----------------|------------------|
| Firm Name: | | |
| Contact Name: | | |
| Address: | | Postcode: |
| Phone: | Mobile: | Fax: |
| E-mail: | | |

| <u>Accountant's Details</u> | | |
|-----------------------------|----------------|------------------|
| Firm Name: | | |
| Contact Name: | | |
| Address: | | Postcode: |
| Phone: | Mobile: | Fax: |
| E-mail: | | |

| <u>Financier's Details</u> | | |
|------------------------------|----------------|------------------|
| Bank or Company Name: | | |
| Contact Name: | | |
| Address: | | Postcode: |
| Phone: | Mobile: | Fax: |
| E-mail: | | |

| <u>Rural Counsellor's Details</u> | | |
|-----------------------------------|----------------|------------------|
| Counselling Service Name: | | |
| Contact Name: | | |
| Address: | | Postcode: |
| Phone: | Mobile: | Fax: |
| E-mail: | | |

11. DECLARATION

I/We hereby give approval to the NSW Rural Assistance Authority to obtain and provide information relevant to this application from my/our banker(s), accountant or any other nominated person.

I/We solemnly declare that this is a true and correct statement of all my/our affairs and I/We make this solemn declaration subject to punishment by law provided for any wilful false statement

Signed Applicant: _____ Applicant: _____

Date: ___ / ___ / _____ Date: ___ / ___ / _____

Signed Applicant: _____ Applicant: _____

Date: ___ / ___ / _____ Date: ___ / ___ / _____

PRIVACY NOTICE

The information in this application is provided voluntarily and is being collected by the NSW Rural Assistance Authority for purposes related to the administration of the scheme of assistance under which you have applied, including the assessment of the effectiveness of the scheme. This may involve disclosing the information in this application to contractors engaged by the Authority or to either State or Commonwealth government agencies. We will supply you with details of those that we have disclosed information to, if you apply to us in writing. Information regarding your application may also be discussed and exchanged with the nominated contact persons listed by you in your application.

Not providing the information requested in this application or providing false or misleading or incomplete information may impact on the ability of the Authority to accurately assess your application.

The NSW Rural Assistance Authority agrees to take all reasonable measures to ensure that the personal information collected by it is stored securely.

You may access or correct your personal information by contacting the Authority by telephone on 1800 678 593 (toll free) or by writing to: Manager Administration, NSW Rural Assistance Authority, Locked Bag 23, ORANGE, NSW, 2800.

Applications should be returned to:

NSW Rural Assistance Authority
Locked Bag 23, ORANGE NSW 2800

Contact details:

161 Kite Street, ORANGE NSW 2800
Telephone 02 6391 3000
Freecall 1800 678 593
Facsimile 02 6391 3098
Email: rural.assist@raa.nsw.gov.au

