

FREEDOM OF INFORMATION ACT 1989

Section 14 (1) (b) and (3)

SUMMARY OF AFFAIRS

OF THE

NEW SOUTH WALES RURAL ASSISTANCE AUTHORITY

SECTION 1

POLICY DOCUMENTS

- Annual Report
- Apologies
- Appeal Review Process
- Broadcast email
- Checking Website Content
- Communications and Service Delivery
- Code Of Conduct
- Complaints
- Conduct Guidelines for Members of the NSW Rural Assistance Authority Board
- Corporate Plan
- Corruption Prevention (incorporating Protected Disclosures)
- Delegations of Authority
- Disability Action Plan
- Ethnic Affairs Priority Statement
- Farm Debt Mediation Guidelines
- Grievance Procedure
- Guarantee of Service
- Job Evaluation
- Media Relations
- Mobile Communications Devices
- Occupational Health and Safety
- Policy Development
- Policy Guidelines on various assistance measures
- Privacy Management Plan
- Publishing and Printing

- Records Management
- Records Management - Electronic Records
- Records Management – Functional Retention and Disposal Schedule
- Records Management – Strategic and Operational Plan
- Refinance of Existing Mortgages
- Rehabilitation Policy and Program
- Requests for an Increase in Priority from Prior Mortgagees
- Staff Induction Manual
- Workplace Harassment and Bullying

SECTION 2 **STATEMENT OF AFFAIRS**

The Authority's most recent Statement of Affairs is dated June 2009. Copies of this document can be obtained as detailed below.

SECTION 3 **INQUIRIES UNDER THE FREEDOM OF INFORMATION ACT**

Inquiries can be directed to the F.O.I. Officer by telephone on (02) 6391 3020, or by fax on (02) 6391 3098. Requests for access to documents should be accompanied by a \$30.00 application fee and directed in writing to:

The Freedom of Information Officer
NSW Rural Assistance Authority
Locked Bag 23
ORANGE NSW 2800

email: rural.assist@raa.nsw.gov.au